

## WORKING FLOW CHART

### RECEPTION

1. Submission of Requirements
2. Filling out of forms

CLICK BELOW TO DOWNLOAD FORMS



### WAITING AREA 1

#### PATIENT DATA ENCODING (PRE-EXAM)

- PICTURE TAKING
- GENERATE CONSENT
- SCAN DOCUMENTS

#### CASHIER

- PAYMENT OF FEES



#### Vital Signs Area

- height and weight
- visual acuity



#### X-Ray Department

For 11 yrs old and above



#### Laboratory

- For blood/urine exam, for 5 years old & above



### WAITING AREA 2



#### Medical Examination

- All applicants may need to take off all of your clothes but **please keep your underwear on**



### WAITING AREA 1

- - Check completeness of Medical report form prior to leaving
- Check for any recommendations/additional test/s
- Instruction are given (if any)
- Surrender Issued numbers